

**CULLMAN COUNTY COMMISSION MEETING  
November 14, 2018**

**CALL TO ORDER AND WELCOME**

Chairman Walker called the Commission Meeting to order at 10:00 a.m. following the 9:00 swearing-in ceremony for the second term of Commissioners Kerry Watson and Garry Marchman.

**CALL OF ROLL TO ESTABLISH QUORUM**

The County Clerk called the roll; present were Chairman Kenneth Walker, Commissioner Kerry Watson, Commissioner Garry Marchman, County Administrator Gary Teichmiller and County Attorney Chad Floyd. The invocation was given by Dusty Baker. Phyllis Little led the Pledge of Allegiance.

**APPROVE MINUTES OF THE OCTOBER 23, 2018 MEETING; APPROVE APPROPRIATIONS, EXPENDITURES, REQUISITIONS AND ALL JOURNAL ENTRIES TO BE POSTED**

Commissioner Watson made the motion to approve the minutes from the October 23, 2018 Commission Meeting; approve appropriations, expenditures, personnel actions, payroll, requisitions and all journal entries to be posted. Commissioner Marchman seconded the motion which passed on a unanimous voice vote.

**PUBLIC COMMENTS/UPDATES**

Carolyn Shannon, former CARTS employee, read a statement on behalf of Judith Hansel a CARTS patron. (Letter attached to minutes) She requested a change in the procedures CARTS has for drop off of riders.

**NEW BUSINESS**

**Set the day and time for the Commission Meetings**

Commissioner Marchman made a motion to continue the Commission Meetings on the second and fourth Tuesdays of the month at 10:00 a.m. Commissioner Watson seconded. The motion passed on a unanimous voice vote.

**Resolution 2019-03 - Accepting and Authorizing the Chairman to sign the formal amendment adding County Road 1188 to FY16 CDBG Project (CY-CM-PF-16-002)**

John Lang, County Engineer, reported there were funds left after completion of the original CDBG project. County Road 1188 meets the guidelines under CDBG and the cost is approximate to the outstanding fund balance. Commissioner Watson made a motion to adopt the resolution for the signing of the amendment adding County Road 1188 to FY16 CDBG Project (CY-CM-PF-16-002). Commissioner Marchman seconded and the motion passed on a unanimous voice vote.

**Resolution 2019-04 - Rejecting the higher than anticipated bids the county received for the resurfacing County Road 1188 and authorizing the purchase of materials needed for the County to resurface County Road 1188.**

County Engineer, John Lang, explained since the original project began back in FY 16, the cost of paving by the contractor has gone up due to increase in material cost. He is now requesting approval to purchase material and the Road Department will provide the labor. This should bring the project in close the remaining funds available through the CDBG project. Commissioner Marchman made a motion to adopt the resolution to reject the bids for resurfacing of County Road 1188 and authorize the County Road Department to do the resurfacing in-house. Commissioner Watson seconded the motion which passed on a unanimous voice vote.

**Consider revisions to the Cullman County Employee Handbook, Approved February 23, 2016**

Judy Bradford, Human Resource Manager, reviewed the eight changes to the Employee Handbook. (Attached to the minutes) Commissioner Watson made a motion to approve the revisions to the Cullman County Employee Handbook, approved February 23, 2016. Commissioner Marchman seconded. Upon a unanimous voice, the motion carried.

**Chairman Walker to reappoint Jerry Smith to the Department of Human Resources Board for a term expiring 5-15-2024**

Commissioner Marchman made a motion to approve the Chairman's reappoint of Jerry Smith to the Department of Human Resources Board for a term expiring 5-15-2024. Commissioner Watson seconded and the motion passed on a unanimous voice vote.

**Chairman Walker to appoint Josh O'Neal to the Cullman Area Mental Health Authority, replacing Greg Johnson, for a term ending 4-1-2023**

Commissioner Watson made a motion to approve the appointment of Josh O'Neal to the Cullman Area Mental Health Authority, replacing Greg Johnson, for a term ending 4-1-2023. Commissioner Marchman seconded the motion which passed on a unanimous voice vote.

**Chairman Walker to appoint Jeff McGukin to the Solid Waste Authority Board, replacing Tom Beason, for a term to expire 11-20-2021**

Commissioner Marchman made a motion to approve Chairman Walker's appointment of Jeff McGukin to the Solid Waste Authority Board, replacing Tom Beason, for a term to expire 11-20-2021. Commissioner Watson seconded. The motion passed on a unanimous voice vote.

**Consider payment of property, auto and inland marine insurance the Travelers Insurance for a period of 12-1-18 through 12-1-19 – Premium \$449,367**

Gary Teichmiller, County Administrator, stated the premium is up about \$70,000 over last year. The policy is with Travelers Insurance through Smith-Gray This is due to the losses experienced in the March 19 hail storm. Final insurance payment is estimated at about \$8 million. Commissioner Watson made a motion to approve payment of \$449,367 to Travelers Insurance for property and auto insurance for the period of 12-1-18 through 12-1-19. Commissioner Marchman seconded and the motion passed on a unanimous voice vote.

**Authorize the signing of FY-18 State Homeland Security Grant (8FIL) for State Mortuary Operations Team training - \$9,524.40**

Phyllis Little, EMA Director, explained the grant is for training of the SMORT team. Commissioner Marchman made a motion to authorize the signing of FY-18 State Homeland Security Grant (8FIL) for State Mortuary Operations Team training in the amount of \$9,524.40. Commissioner Watson seconded the motion which passed on a unanimous voice vote.

**Authorize the signing of FY-18 State Homeland Security Grant (8ICC) for Strategic Technology Reserve (STR) Cash A equipment and maintenance - \$5,000**

Commissioner Watson made a motion to approve the signing of the FY-18 State Homeland Security Grant (8ICC) for Strategic Technology Reserve (STR) Cash A equipment and maintenance in the amount of \$5,000. Commissioner Marchman seconded. The motion passed on a unanimous voice vote.

**Authorize the signing of FY-18 State Homeland Security Grant (8LOC) for Security Enhancement for Water Dept./CCEMA building - \$37,608**

EMA Director Phyllis Little stated the building which houses the Water Department and EMA Office is about ten years old. Some of the security equipment is beginning to fail and they are also in need of outside security cameras for the building. This is a 100% grant. Commissioner Marchman made a motion to authorize the signing of FY-18 State Homeland Security Grant (8LOC) for Security Enhancement for Water Dept./CCEMA building in the amount of \$37,608. Commissioner Watson seconded and the motion passed on a unanimous voice vote.

**Authorize the signing of the ADPH Grant in the amount of \$20,000 for State Mortuary Team Training & Equipment**

Ms. Little stated the 100% grant from the Alabama Department of Public Health is for upgrades and maintenance of equipment and training. Commissioner Watson made a motion to authorize the signing of the ADPH Grant in the amount of \$20,000 for State Mortuary Team training and equipment. With Commissioner Marchman seconding the motion, it passed on a unanimous voice vote.

**Consider authorizing the payment of the NARCOG dues, RPO and Aging Match for FY-2019 – Total \$56,299**

Commissioner Marchman made a motion to table approval of payment to NARCOG pending the Commission looking into some questions about services from NARCOG, especially the food program. Dusty Baker, Director Commission on Aging, reported there is a new vendor supplying the food service for senior center meals and meals-on-wheels. The vendor has the State contract and the meals are provided through NARCOG. Since the change in the supplier, many items delivered are not "fit" to be served. Raw meat, burned bread, prepared food containing packing labels and food generally not aesthetically pleasing have been delivered. Many items have had to be thrown out leaving the seniors without meals. Problems with the program need to be addressed. Commissioner Watson seconded the motion to table any action. The motion passed on a unanimous voice vote.

**Consider authorizing payment to the Examiners of Public Accounts for audit services in the amount of \$14, 086**

Gary Teichmiller, County Administrator, stated the cost of the FY-17 audit is up about \$1,000. Commissioner Watson made a motion to authorize payment to the Examiners of Public Accounts for audit services in the amount of \$14, 086. Commissioner Marchman seconded and the motion passed on a unanimous voice vote.

**Consider approval of purchase of server software upgrade form C Spire to be paid by Reappraisal - \$16,811.70**

Ken Walling from the IT Department reported the license will be purchased off the NAPC bid list from C Spire and paid from the Reappraisal budget. Commissioner Marchman made a motion to approve the purchase of server software license in the amount of \$16,811.70. Commissioner Watson seconded. The motion passed on a unanimous voice vote.

**Consider approval of replacement of flooring at the Colony Senior Center at a cost not to exceed \$8,000**

Dusty Baker, Commission on Aging Director, reported the flooring at the senior center in Colony is peeling and is not sanitary or safe. The Town of Colony has a grant from the CCCDC which will be applied toward the total cost. Commissioner Watson made a motion to approve the replacement of flooring at the Colony Senior Center at a cost not to exceed \$8,000. Commissioner Marchman seconded. Upon a unanimous voice, the motion passed.

**Authorize the expenditure of an additional \$75,639 from CARTS to purchase 1 Mini-Van and 4 25-passenger Buses**

Joyce Echols, CARTS Director, stated after negotiations with ALDOT the County is going to be able to replace four buses and a mini-van which were destroyed in the hail storm. The County's portion will be \$75,639. This is two hundred thousand less than the original report from ALDOT said the County's cost would be. Commissioner Marchman made a motion to authorize the expenditure of an additional cost from CARTS for the purchase. Commissioner Watson seconded the motion which passed on a unanimous voice vote.

**Consider the surplus of the following equipment from the Road Department and signing of a contract agreement to sell the equipment via GovPlanet**

- 2008 John Deere Motor Grader VIN#DW672DX617490 (previous approved for sale to Winston Co.)
- 2008 John Deere Motor Grader VIN# DE672DX616963
- 2008 International Dump Truck VIN# 1HTWHAAR68J039397
- Komatsu Wheel Loader Serial # A71641

John Lang, County Engineer, stated the surplus of the equipment is part of the scheduled fleet rotation program. Commissioner Watson made a motion to approve the surplus of the equipment and signing of the agreement to sell the equipment through auction with GovPlanet. Commissioner Marchman seconded and the motion passed on a unanimous voice vote.

**Consider approval of the purchase of the following equipment from the ACCA Heavy Equipment Joint Bid Program**

- Lowboy Tractor from Nextran Truck Center for \$110,384
- (6) Kenworth dump chassis from Kenworth of Montgomery (Truckworx) for \$120,471/each.
- (6) Ox Body dump beds from Childersburg Truck Services for \$21,423

County Engineer John Lang stated the listed equipment will be replacing equipment in the fleet rotation program Commissioner Marchman made a motion to approve the purchased of the listed equipment from the ACCA Heavy Equipment Joint Bid Program. Commissioner Watson seconded. The motion passed on a unanimous voice vote.

**Authorize the Chairman and the County Attorney to execute the necessary documents to enter into a Master Lease Purchase Agreement with City National Capital Finance, Inc. to fund the lease of the two (2) Volvo excavators (Bid #1280)**

County Attorney Chad Floyd explained the lease payments for the excavators with Cowin Equipment are being handled by a third party, City National Capital Finance, Inc. Commissioner Watson made a motion to authorize the Chairman and the County Attorney to execute the necessary documents to enter into a Master Lease Purchase Agreement with City National Capital Finance, Inc. With a second by Commissioner Marchman, the motion passed on a unanimous voice

**Consider awarding bid for HVAC for the Jail/Sheriff Building**

Frank Fagg from F&O Architects stated two bid were received for the replacement of the HVAC at the Jail/Sheriff Building. The low bidder, Christian and Son, LLC has been unable to obtain a performance bond. He recommended awarding the bid to H&H Heating & Cooling, LLC. Commissioner Marchman made a motion to award the bid for HVAC replacement to H&H Heating & Cooling. Commissioner Watson seconded the motion which passed on a unanimous voice vote.

**Consider awarding bid for new roof at 2051 Beech Ave (Old Water Department Bldg.)**

Architect Frank Fagg stated two bids were received for the replacement of the roof at the Old Water Department. Willoughby Roofing & Sheet Metal, Inc. were the low bidder and he recommended awarding the bid. Commissioner Watson made a motion to award the bid for re-roof the Old Water Department Building as recommended by Mr. Fagg. Commissioner Marchman seconded. Upon a unanimous voice vote, the motion passed.

**Bid No. 1294 – Traffic Striping**

John Lang, County Engineer, stated J.C. Cheek was the low bidder and recommended awarding the bid. Commissioner Marchman made a motion to award the bid for traffic striping to J.C. Cheek Contractors, Inc. Commissioner Watson seconded the motion which passed on a unanimous voice vote.

**WORK SESSION**

The Commission will hold a Work Session on Tuesday, November 27, 2018 at 8:30 a.m. in the commission conference room.

**NEXT REGULAR COMMISSION MEETING NOVEMBER 27, 2018**

Chairman Walker announced the next commission meeting will be Tuesday, November 27, 2018 at 10:00 a.m. in the commission meeting.

**ADJOURN THE MEETING**

Commissioner Marchman made a motion to adjourn the meeting. Commissioner Watson seconded and the meeting was adjourned at 10:32 a.m.

/s/  
Kenneth Walker,  
Chairman

/s/  
Kerry Watson,  
Associate Commissioner

/s/  
Garry Marchman,  
Associate Commissioner