

**CULLMAN COUNTY COMMISSION MEETING
September 25, 2012**

CALL TO ORDER AND WELCOME

Chairman James Graves called the Commission Meeting to order at 10:02 a.m. and welcomed the visitors.

CALL OF ROLL TO ESTABLISH QUORUM, INVOCATION AND PLEDGE OF ALLEGIANCE

The County Clerk called the roll; present were Chairman James Graves, Commissioner Darrell Hicks, Commissioner Stanley Yarbrough and County Attorney Tim Culpepper. The invocation was given by Buchanan Jackson. Phyllis Little led the Pledge of Allegiance.

APPROVE MINUTES OF THE SEPTEMBER 11, 2012 MEETING, APPROVE APPROPRIATIONS, EXPENDITURES, REQUISITIONS, TRAVEL EXPENSES; AND APPROVE ALL JOURNAL ENTRIES TO BE POSTED.

Commissioner Yarbrough made the motion to approve the minutes from the September 11, 2012 Commission Meeting, approve appropriations, expenditures, requisitions, travel expenses and approve all journal entries to be posted. Commissioner Hicks seconded the motion which passed on a unanimous voice vote.

PUBLIC COMMENTS

There were no public comments.

County Superintendent Billy Coleman to address the Commission on Section 16

Superintendent Coleman presented a power point presentation explaining the history of Section 16 and the implications of the upcoming vote to give control of these lands to the school board.

Dating back to 1785, Section 16 in each township was reserved for the maintenance of public schools. Originally, Cullman County had 19 parcels; however only three remain – 321 acres in the Joppa area, 122 acres at Chigger Ridge on the Golf Course Road and 435 acres on Smith Lake. They are currently under the oversight of the State Conservation Department. The property on Smith Lake is being leased to two hunting clubs for \$5,000 annually. Revenues go to a trust fund which is distributed to boards of education state wide.

The amendment on the November ballot, if passed, will give control of the sections of land in Cullman County to the local school board. Ten percent of the income from development of the property would go to the general fund with 90% going to a trust account from which the schools would receive interest payments. This would be distributed to county and city boards with the County receiving 83% and the City 17% based on where the student population lives. There would be a review of the program every five years.

Following Mr. Coleman's presentation, the Commission agreed to endorse the passage of the constitutional amendment concerning Section 16 land. Commissioner Yarbrough made a motion for the Commission to publically endorse the passage of the amendment. Commissioner Hicks seconded the motion which passed on a unanimous voice vote.

NEW BUSINESS

Approve the change order for the courthouse renovations

Chairman Graves stated the courthouse renovations are nearing completion; however there are some items that were overlooked and some that require changes but this should cover all necessary work. Commissioner Yarbrough made a motion to approve the change orders for the courthouse renovations. Commissioner Hicks seconded. The motion carried on a unanimous voice vote.

Approve Guidelines for Acceptance of Roads into County Maintenance System

Jon Brunner, County Engineer, stated this is an update to the existing guidelines. Some language has been changed to conform to the County working under the unit system instead of the district system. (A complete guideline listing – SEE ATTACHMENT). Commissioner Hicks made a motion to approve the guideline for acceptance of roads into the maintenance system. Commissioner Yarbrough seconded. Upon a unanimous voice vote, the motion carried.

Approve Guidelines for Having Gravel County Roads Paved

Mr. Brunner stated the guidelines for have a road paved are similar to those of acceptance of roads into the maintenance system. (SEE ATTACHMENT) However, there is no guarantee the road will be paved. It is at the discretion of the Commission to determine paving of roads. Commissioner Yarbrough made a motion to approve the guidelines for paving of gravel roads. Commissioner Hicks seconded. The motion passed on a unanimous voice vote.

Consider adopting the following Policies and Procedures for Cullman County effective October 1, 2012:

- Drug and Alcohol Testing Policy
- Return to Work/Modified Duty Policy
- Seat Belt Policy
- Usage of Wireless Communication Devices While Driving Policy

Chairman Graves stated the County has been encouraged by the insurance carrier to adopt policies concerning safety in an effort to keep the work force safe and to help control insurance premiums. Commissioner Yarbrough made a motion to adopt the above policies and procedures. Commissioner Hicks seconded the motion which passed on a unanimous voice vote.

Authorize Sheriff Mike Rainey to erect a building on the vacant lot located between the Sheriff's Office and CARTS

Chairman Graves stated the Sheriff wants to put a building in the vacant lot located between his office and CARTS. This will be done at the Sheriff's expense. Commissioner Hicks made a motion authorizing the action. Commissioner Yarbrough seconded. Upon a unanimous voice vote, the motion carried.

Consider awarding bid for the pump station for the Harmony School waterline project to Apel Machine & Supply

James Pate with Ladd & Associates, project engineers, stated there were three bids received for the pump station for Harmony School. Apel Machine & Supply was the low bidder at \$233,060. The project should begin in four to six weeks with completion by January 2013. Commissioner Yarbrough made a motion to award the bid. Commissioner Hicks seconded. The motion passed on unanimous voice vote.

Authorize the Chairman to sign contract with Department of Youth Services for long term detention at Tennessee Valley Detention Youth Service

The contract with Youth Service provides detention for juveniles who are to be held over 72 hours. Commissioner Hicks made a motion to authorize the Chairman to sign the contract with the Department of Youth Service for long term detention at Tennessee Valley Detention Youth Service. Commissioner Yarbrough seconded the motion which passed on a unanimous voice vote.

Authorize the Chairman and EMA Director to contract with Helms Associates for Emergency Operations Plan (EOP) revisions

Phyllis Little, EMA Director, stated that after a review, the EOP will need a complete re-write. It was hoped minor revision could be done. The cost will be \$10,000 paid in two installments; \$5,000 at the beginning of the project and the balance at completion. Helms Associates will have the project completed by March 15, 2013. Commissioner Yarbrough made a motion to authorize the signing of the contract with Helms Associates for the Emergency Operations Plan revisions. Commissioner Hicks seconded. Upon a unanimous voice vote, the motion carried.

Consider \$1,000 donation to the Veteran's Day Ceremony

Commissioner Hicks made a motion to donate \$1,000 to the Veteran's Day Ceremony. Commissioner Yarbrough seconded. The motion passed on a unanimous voice vote.

Commissioner Yarbrough to appoint Lori Beckhart to the E-911 Board replacing Claude Buckelew for a four year term to expire 9-1-2016

Commissioner Yarbrough made a motion to appoint Lori Beckhart to the E-911 Board replacing Claude Buckelew for a four year term to expire 9-1-2016. Commissioner Hicks seconded the motion which carried on a unanimous voice vote.

Consider surplus of miscellaneous computer equipment, printers, and copiers from various departments

Commissioner Hicks made a motion to surplus the miscellaneous equipment for various county departments. Commissioner Yarbrough seconded. The motion passed on a unanimous voice vote.

Consider approval of the FY-2013 budget for Cullman County for all funds totaling \$46,488,955

Chairman Graves praised Gary Teichmiller, County Administrator, for the work he has done on the budget for FY-2013. The Commission was happy to announce the employees would receive a 3% raise since no raise had been possible since 2008 due to the down turn in the economy. The raise will be effective with the first payroll in November. Commissioner Hicks made a motion to approve the FY-2013 budget for Cullman County totaling \$46,488,955. Commissioner Yarbrough seconded. The motion passed on a unanimous voice vote.

Renew the Catastrophic Stop Loss Health Insurance with HCC

Gary Teichmiller, County Administrator, explained since the County is self-insured, the catastrophic stop loss health insurance is a reinsurance that will cover medical cost if an employee or dependent's medical cost exceeds \$100,000 in a year. Commissioner Yarbrough made a motion to renew the catastrophic stop loss health insurance with HCC. Commissioner Hicks seconded. Upon a unanimous voice, the motion passed.

Authorize the signing of the Employee and Dependent Life covered by Mutual of Omaha

Mr. Teichmiller stated the life insurance is an employee benefit. Employee coverage of \$15,000 is paid for by the County and the employee has an option of \$7,500 of dependent coverage at the employee's expense. Commissioner Yarbrough made a motion to authorize the signing of life insurance benefit. Commissioner Hicks seconded the motion which passed on a unanimous voice vote.

Ratify the following personnel actions:

New Hire:	Angela D. Tankersley	Revenue – full time temp
	Jenny W. Benson	OHV – part time
	Josie Vines	Sheriff's Department – full time
	Courtney Hulgán	Sheriff's Department – full time
	Jed Thomas (Rehire)	Sheriff's Department – full time
Promotion:	Zeb Reid	Probate to Sales Tax – full time
	Kerah Parrish	Sheriff's Department – full time
	Lydia Latham	Sheriff's Department – full time
Dismissal:	Jennifer Green	OHV Park – part time
Resignation:	Thelma Hall	CARTS – part time
	Cheri Gibbs	Sheriff's Department – full time
	Kayla Howse	Sheriff's Department – full time

Commissioner Yarbrough made a motion to ratify all personnel actions. Commissioner Hicks seconded the motion which passed on a unanimous voice vote.

The September 26th meeting of NARCOG has been cancelled. The next meeting will be October 24, 2012 at the Decatur Office of NARCOG.

NEXT REGULAR COMMISSION MEETING TUESDAY, OCTOBER 9, 2012

Chairman Graves announced the next commission meeting will be Tuesday October 9, 2012 at 10:00 a.m. in the Commission Meeting Room.

ADJOURN THE MEETING

Commissioner Hicks made a motion to adjourn the meeting. Commissioner Yarbrough seconded the motion. Chairman Graves adjourned the meeting at 10:37 a.m.

/s/
James D. Graves, Chairman

/s/
Darrell Hicks,
Associate Commissioner

/s/
Stanley Yarbrough,
Associate Commissioner