



# CULLMAN COUNTY COMMISSION VACANCY ANNOUNCEMENT

VACANCY	POSTING DATE	CLOSING DATE
NON-EXEMPT POSITION	10/27/2021	POSTED UNTIL POSITION IS FILLED (POSTED FOR A MINIMUM OF 7 DAYS)
JOB TITLE	PARK CSR	
DEPARTMENT	PARKS & RECREATION – SPORTSMAN LAKE	
STATUS	<input checked="" type="checkbox"/> Full-time <input type="checkbox"/> Part-time <input type="checkbox"/> Temporary/Seasonal	
PAY GRADE	Grade C2, Step 0 (\$11.00/hr min)	
POSITION DESCRIPTION	Position will be a Park CSR working at Sportsman Lake Park. Will involve general administrative duties, working park events, daily maintenance of the park and other duties as assigned.	
REQUIREMENTS FOR POSITION	<ul style="list-style-type: none"><li>• Must have the ability to establish and maintain effective working relationships with other employees and interact with the public in a pleasant and effective manner.</li><li>• Must have courteous phone manners.</li><li>• Must have basic computer skills and knowledge of cash register use.</li><li>• Must have the ability to assist in keeping daily records of money received, making deposits, and taking inventory.</li></ul>	
EDUCATION	Must possess a High school diploma or equivalent. Prior experience is preferred.	
HOW TO APPLY	<p>Employment applications are available on our website at <a href="http://www.co.cullman.al.us">www.co.cullman.al.us</a> , or from the Personnel Department at the County Courthouse, 500 2<sup>nd</sup> Ave SW-Room 109, Cullman, AL 35055.</p> <p>Completed employment application, with current resume (if applicable) must be returned to the Cullman County Commission Personnel Department. May be delivered in person or:</p> <p style="text-align: center;">Mailed to: 500 2<sup>nd</sup> Ave SW, Cullman, AL 35055 Emailed to: <a href="mailto:personnel@co.cullman.al.us">personnel@co.cullman.al.us</a> Faxed to: (256) 775-4670 The Personnel Department may be contacted at (256) 775-4891</p>	

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