

CULLMAN COUNTY COMMISSION MEETING MINUTES
November 16, 2022

CALL TO ORDER AND WELCOME GUESTS

Chairman Clemons called the Meeting at 6:00 p.m.

Call of Roll to Establish Quorum

Tiffany Merriman, County Clerk, called roll; present were Chairman Jeff Clemons, Commissioner Kerry Watson, Commissioner Garry Marchman, Commissioner Kelly Duke, Commissioner Corey Freeman, County Administrator John Bullard, County Attorney Emily Johnston, and County Engineer Bryan Cheatwood. Miss Cullman County Fair Alexis Sartin gave the invocation. Miss Cullman County Fair Outstanding Teen Heidi Armstrong led the Pledge of Allegiance.

APPROVE THE MINUTES OF THE OCTOBER 18, 2022, MEETING, APPROPRIATIONS, EXPENDITURES, PERSONNEL ACTIONS, PAYROLL, AND REQUISITIONS, AND APPROVE ALL JOURNAL ENTRIES TO BE POSTED

Commissioner Watson made a motion to approve the minutes of the October 18, 2022, meeting, appropriations, expenditures, personnel actions, payroll, and requisitions, and approve all journal entries to be posted. Commissioner Marchman seconded, and the motion passed on a unanimous voice vote.

Public Comments/Updates

District Attorney Elect Champ Crocker stated that the DA Office looks forward to working with the Commission and that our government officials need to work in harmony with each other and he is committed to doing that because we have 90,000 people to protect and serve in this county.

NEW BUSINESS

Recognition: Heidi Armstrong for winning Miss Cullman County Fair Outstanding Teen

Commissioner Watson made a motion to approve Recognition: Heidi Armstrong for winning Miss Cullman County Fair Outstanding Teen. Commissioner Marchman seconded. The vote passed on a unanimous voice vote.

Recognition: Alexis Sartin for winning Miss Cullman County Fair

Commissioner Freeman made a motion to approve Recognition: Alexis Sartin for winning Miss Cullman County Fair. Commissioner Duke seconded, and the motion passed on a unanimous voice vote.

Resolution 2023-05: Change speed limit to 25 mph on County Road 1121

County Engineer Bryan Cheatwood addressed the Commission and stated that our staff has inspected this road and there are conditions that would justify reducing speed to 25 mph. I do recommend approval of this resolution.

Commissioner Marchman made a motion to approve Resolution 2023-05: Change speed limit to 25 mph on County Road 1121. Commissioner Duke seconded. The vote passed on a unanimous voice vote.

Set the dates and times for Commission Meetings

County Administrator John Bullard addressed the Commission and stated this proposed plan would continue to have the meetings on the third Tuesday night of each month unless there is a holiday and then it would move to that Thursday night except for November and December which would be moved for the holidays.

Commissioner Watson asked if the work session would remain the same.

County Administrator John Bullard, yes sir everything will remain the same.

Commissioner Duke made a motion to approve the dates and times for Commission Meetings. Commissioner Freeman seconded, and the motion passed on a unanimous voice vote.

Add Commissioner Kelly Duke and Commissioner Corey Freeman to all County bank accounts

Commissioner Watson made a motion to Add Commissioner Kelly Duke and Commissioner Corey Freeman to all County bank accounts. Commissioner Marchman seconded. The vote passed on a unanimous voice vote.

Consider authorizing payment to the City of Hanceville for Mud Creek Cleanup in the amount of \$20,000 for FY 2022 and authorize Chairman to sign all related paperwork

County Administrator John Bullard stated this has been an annual agreement we have entered in with Hanceville for clean-up, and there is an impact on county roads south of there. That is the reason for the agreement. Last year the request was for \$15,000 and this year it is \$20,000.

Commissioner Watson stated that this is the first time it has gone up in price in a while.

County Administrator John Bullard, yes sir.

Commissioner Freeman made a motion to approve authorizing payment to the City of Hanceville for Mud Creek Cleanup in the amount of \$20,000 for FY 2022 and authorize Chairman to sign all related paperwork. Commissioner Watson seconded, and the motion passed on a unanimous voice vote.

Approve insurance agreement with Byars Wright Insurance for Property and Casualty insurance for FY 2023, effective 12/1/2022 with a premium of \$512,159, and authorize Chairman to sign all documents

County Administrator John Bullard stated this is our property casualty insurance for the County. The Byars Wright represents significant savings over the other quotes that we received. I do recommend we proceed with Byars Wright. Commissioner Marchman made a motion to Approve insurance agreement with Byars Wright Insurance for Property and Casualty insurance for FY 2023, effective 12/1/2022 with a premium of \$512,159, and authorize Chairman to sign all documents. Commissioner Duke seconded. The vote passed on a unanimous voice vote.

Approve annual payment to Harris Smart Fusion in the amount of \$19,404.16 for financial software

County Administrator John Bullard stated this is the annual renewal for our financial and accounting software.

Commissioner Watson made a motion to Approve annual payment to Harris Smart Fusion in the amount of \$19,404.16 for financial software. Commissioner Duke seconded, and the motion passed on a unanimous voice vote.

Ratify renewal of ADEM Permit ALG890252 for CR 122 Borrow pit site and authorize Chairman to sign

County Engineer Bryan Cheatwood, this is where we pull our materials for many of our roadway projects. This is our annual runoff permit. I do recommend approval of this permit.

Commissioner Watson made a motion to Ratify renewal of ADEM Permit ALG890252 for CR 122 Borrow pit site and authorize Chairman to sign. Commissioner Marchman seconded. The vote passed on a unanimous voice vote.

Consider amended Samba Safety contract to include hazmat certification class and authorize Chairman to sign all related paperwork

County Attorney Emily Johnston, this is just an amendment to add the hazmat class, it is an extra certification training for all CDL drivers.

Commissioner Marchman questioned whether the class was live.

County Attorney Emily Johnston clarified that the class is online.

Commissioner Watson inquired whether the class met the federal guidelines.

County Attorney Emily Johnston confirmed.

Commissioner Freeman made a motion to approve amended Samba Safety contract to include hazmat certification class and authorize Chairman to sign all related paperwork. Commissioner Watson seconded, and the motion passed on a unanimous voice vote.

Consider allowing Library to keep half of the proceeds of the Bookmobile sale

County Administrator John Bullard informed the Commission there was a new bookmobile purchased and we sold the old one for \$8,700. They have requested to keep half of the \$8,700 for the purchase of the new bookmobile to match the grant. The total would be \$4,350.

Commissioner Duke made a motion to approve allowing Library to keep half of the proceeds of the Bookmobile sale.

Commissioner Freeman seconded. The vote passed on a unanimous voice vote.

Consider extending the contract with the Cullman County Co-op for two-year lease of the Bates Building

County Attorney Emily Johnston, this is an extension of the original contract with the increase in the rate for the next two years for them to use to store supplies that they are using for the expansion of the sprout system. Commissioner Watson made a motion to approve extending the contract with the Cullman County Co-op for two-year lease of the Bates Building. Commissioner Marchman seconded, and the motion passed on a unanimous voice vote.

Authorize Chairman to appoint Matt Smith to the Community Action of North AL for a 5-year term to expire 11/27

Commissioner Marchman made a motion to Authorize Chairman to appoint Matt Smith to the Community Action of North AL for a 5-year term to expire 11/27. Commissioner Freeman seconded. The vote passed on a unanimous voice vote.

Authorize purchase for upgraded door access control system from ADS in the amount of \$27,839.43

County Administrator John Bullard, this would be a similar system but upgraded from what we currently have for door access controls at the courthouse. The system is currently at its capacity. Commissioner Marchman, is this a maintenance fee for them to maintain it? County Administrator John Bullard, the \$27,839.43 would be the installation price, but yes sir the maintenance fee is an ongoing fee. Commissioner Marchman, do we already use the same company? County Administrator John Bullard, yes sir. It is just an upgraded system. Commissioner Watson made a motion to Authorize purchase for upgraded door access control system from ADS in the amount of \$27,839.43. Commissioner Marchman seconded, and the motion passed on a unanimous voice vote.

Authorize Coroner to sign Memorandum of Understanding between the Alabama Department of Public Health and Cullman County Commission for Mortuary Cooler

County Coroner Jeremy Kilpatrick, there is not a lot of cold storage, and they are trying to pre-stage multiple large body coolers throughout Alabama for storage. It is a five-year contract effective December 1, 2022. I would be responsible for assembling it, running power to it, and maintaining it for that five-year period. Commissioner Watson, what is the cost to set it up? County Coroner Jeremy Kilpatrick stated the biggest cost out of pocket will be running the 220 or 240 volts from one side of the building to the other. Commissioner Freeman, are there other fees associated with this system? County Coroner Jeremy Kilpatrick, not other than the power running. Commissioner Watson made a motion to Authorize Coroner to sign Memorandum of Understanding between the Alabama Department of Public Health and Cullman County Commission for Mortuary Cooler. Commissioner Freeman seconded. The vote passed on a unanimous voice vote.

Authorize Coroner to apply for the National Network of Public Health Institutes (NNPHI) grant in the amount of \$20,000 and authorize Coroner to sign all related paperwork

County Coroner Jeremy Kilpatrick stated this grant will allow me to purchase cameras (body cameras etc.), laptops, tablets, and case management software to bring the coroner's office up to date and be able to do reports online instead of handwriting reports and storing them in a filing cabinet. Commissioner Freeman is there a match to this grant? County Coroner Jeremy Kilpatrick stated no. Commissioner Freeman made a motion to Authorize Coroner to apply for the National Network of Public Health Institutes (NNPHI) grant in the amount of \$20,000 and authorize Coroner to sign all related paperwork. Commissioner Duke seconded, and the motion passed on a unanimous voice vote.

Authorize EMA Director Tim Sartin to apply for the 2023 Emergency Management Performance grant (EMPG)

EMA Director Tim Sartin this is the annual EMPG grant that we apply for every year. This is the renewal for 2023. Commissioner Marchman made a motion to Authorize EMA Director Tim Sartin to apply for the 2023 Emergency Management Performance grant (EMPG). Commissioner Watson seconded. The vote passed on a unanimous voice vote.

Enter lease agreement with Enterprise for one 2022 Dodge Ram 1500 Classic in the amount of \$43,696 for the Appraisal and Mapping Department and authorize Chairman to sign all related paperwork

County Administrator John Bullard addressed the Commission and stated the agreement is similar to the other agreements we have entered into with Enterprise. This is for the Mapping/Appraisal department. This department is funded partly by the Commission but also by the State, and the Board of Education.

Commissioner Watson made a motion to approve to Enter lease agreement with Enterprise for one 2022 Dodge Ram 1500 Classic in the amount of \$43,696 for the Appraisal and Mapping Department and authorize Chairman to sign all related paperwork. Commissioner Marchman seconded, and the motion passed on a unanimous voice vote.

Amend Item S from last month to remove the 2016 Ford F-250 (Vin # 1FTBF2B60GEB17224) from the surplus list and place it back in service

Commissioner Marchman made a motion to Amend Item S from last month to remove the 2016 Ford F-250 (Vin # 1FTBF2B60GEB17224) from the surplus list and place it back in service. Commissioner Duke seconded. The vote passed on a unanimous voice vote.

Proposed plat Fly South Campground Phase 1. A major RV subdivision containing 42 Lots located off County Road 1196

County Engineer Bryan Cheatwood stated our staff has reviewed this preliminary plat and it has met all of our current subdivision regulations, I do recommend approval of this plat.

Commissioner Marchman made a motion to approve Proposed plat Fly South Campground Phase 1. A major RV subdivision containing 42 Lots located off County Road 1196. Commissioner Watson seconded, and the motion passed on a unanimous voice vote.

Award Bid #1416: Traffic Signs to Traffic Signs, Inc and Vulcan Inc based upon price, availability, and vicinity

County Engineer Bryan Cheatwood stated given all the supply chain issues. We want to bring on both companies to make sure we can keep our supply available. I do recommend approval of these bids.

Commissioner Freeman made a motion to Award Bid #1416: Traffic Signs to Traffic Signs, Inc and Vulcan Inc based upon price, availability, and vicinity. Commissioner Duke seconded. The vote passed on a unanimous voice vote.

Award Bid # 1714: Traffic Striping to J.C. Cheek Contractors, Inc.

County Engineer Bryan Cheatwood address the Commission and stated I do recommend approval of this bid.

Commissioner Marchman, where are they located?

County Engineer Bryan Cheatwood, they have an office in Huntsville, but the company is based out of Mississippi.

Commissioner Watson made a motion to Award Bid # 1714: Traffic Striping to J.C. Cheek Contractors, Inc. Commissioner Marchman seconded, and the motion passed on a unanimous voice vote.

Award Bid # 1418: Corrugated Plastic Pipe to Bear Concrete Products, Inc, ADCO Pipe & Supply, LLC, and White Cap Construction Supply based upon price, availability, and vicinity

County Engineer Bryan Cheatwood stated I do recommend approval of these bids.

Commissioner Duke made a motion to Award Bid # 1418: Corrugated Plastic Pipe to Bear Concrete Products, Inc, ADCO Pipe & Supply, LLC, and White Cap Construction Supply based upon price, availability, and vicinity. Commissioner Marchman seconded. The motion passed on a unanimous voice vote.

WORK SESSION

Chairman Clemons announced the next Commission Work Session will be Tuesday, December 20, 2022, at 4:00 p.m. in the Commission Meeting Room.

NEXT COMMISSION MEETING WILL BE TUESDAY, DECEMBER 20, 2022, AT 6:00 P.M. IN THE COMMISSION MEETING ROOM

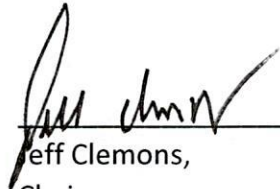
Chairman Clemons announced the next Commission Meeting will be Tuesday, December 20, 2022, at 6:00 p.m. in the Commission Meeting Room

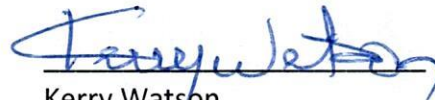
ADJOURN THE MEETING

Commissioner Marchman made a motion to Adjourn. Commissioner Duke seconded. Meeting was adjourned at 6:23 p.m.


Attest:

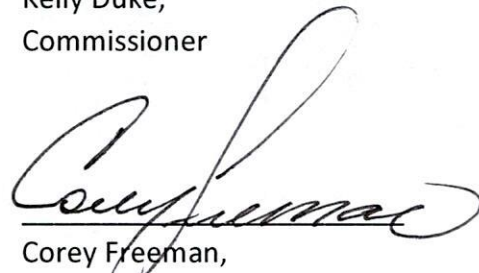

Tiffany Merriman,
County Clerk


Jeff Clemons,
Chairman


Kerry Watson,
Commissioner


Garry Marchman,
Commissioner


Kelly Duke,
Commissioner


Corey Freeman,
Commissioner